

# WELCOME TO CATTLEMENS COUNTRY

Cattlemens has put together this package of information to make your planning easier. Our professional staff is ready and willing to answer any additional questions you may have and assist you in putting together your most successful event yet!

**Menu Selections** - Cattlemens' menu selections are offered only as suggestions. If you have a preference that is not included in our menu selections, we will be happy to arrange for a special menu to suit your needs. Cattlemens is committed to meeting the needs of guests who have special dietary restrictions. For any special dietary requests, please let us know in advance. Don't forget the extras - Cattlemens offers delicious desserts and a fantastic range of wines to compliment every menu choice.

**Deposit** - Your event is considered reserved when the following is received, and a banquet contract must be signed within in 48 hours of booking. A 50% deposit of the food & beverage minimum is due within in 7 days of booking.

**Payment**- Payment in full and final guest count is required a minimum of 7 days prior to your event. If your final count is not received at least 7 days prior, we will automatically default to your estimated count for billing. The total cost includes food, beverage, related charges, sales tax and service charge. Any additional charges will be collected the day of the event.

**December Events** - A thirty (30) day notice is required for major changes to your December event. In the case of a cancellation your deposit will be refunded if a thirty (30) days notice is given.

**Food and Beverage Minimum**- A food and beverage minimum goes towards any food and beverage spending for your event. If this minimum amount is not met, the remainder is considered a room charge. It's helpful to keep in mind that minimums vary based on the day of the week, time of year, space requested, and group size. This does not include the 20% service charge or sales tax.

**Other** - Cattlemens banquet room is available for events that do not include food and beverage. A room reservation and set-up charge would apply in this case. It is Cattlemens policy that no food or beverage should be brought into the restaurant.

**Dessert Fee** - An outside cake may be brought in with a fee of \$1.50 per person. This must be pre-arranged and authorized by Cattlemens management prior to your event. It would be our pleasure to assist you in these efforts and/or receive and store these special items on the day of your event.

**Linens** - Add tablecloths to your event for \$5 per table.

**Gift Cards not allowed as payment for Banquets or Catering.**

**Discounts, coupons or other promotional offers such as Happy Hour or Weeknight Specials are not valid for banquet events.**

**All food and beverage prices are subject to change until a banquet event order has been completed and signed.**